

- 7 To take all reasonable steps to prevent any cash taken at a turnstile from being stolen or lost.
- 8 Attend the required cash counting procedures and reconcile crowd attendance figures with the Turnstile Supervisor.
- 9 To comply with any instruction given by the Safety Officer to close a turnstile if required to do so.
- 10 To know and understand the Evacuation Messages and procedures and be able to participate in, and support, a safe evacuation of the Stadium if required to do so.
- 11 To attend training, meetings and conferences as required.

Knowledge, Experience and Skills

Knowledge –

- 1 To be aware of the contents and relevance of the Safety Certificate, the Stadium Ground Regulations, relevant legislation relating to sporting events, the function of the Licensing Authorities and contents of the KSDL Policies and Procedures hand book.
- 2 To have a working knowledge of the geographical layout of the stadium, in particular its exit and entry routes and to know the emergency evacuation messages as relevant to all areas of the Stadium.
- 3 Must be aware of KSDL HR policies and procedures
- 4 To know of the standard operating procedures for all turnstiles including the computerised crowd counting and access control systems utilised at turnstiles.

Experience -

Previous experience as a Turnstile Operator is preferable but not essential.

Experience of cash handling is required.

Skills –

- 1 Must be able to communicate calmly and effectively with colleagues, Turnstile Supervisor, Safety Officer and his/her Deputy when under duress.
- 2 Must be able to communicate with spectators at all levels at all times, particularly under hostile and challenging circumstances.
- 3 Must have good people management skills.

4 To be able to use an emergency telephone correctly.

Qualifications

GCSE Maths and English.

This job description is not exhaustive. The post holder will be required to perform any other reasonable duties as required within the scope, spirit and purpose of the job, the title of the post and its grading as requested by their Manager.

September 2011